

VISITOR INFORMATION NOTICE

This Information Notice has been prepared by Comita Razvoj Projektiranje Proizvodnja In Inzeniring D.O.O. Merkezi Slovenya İstanbul Merkez Şubesi, acting as the data controller, in accordance with Article 10 of the Law No. 6698 on the Protection of Personal Data (“KVKK”) and the Communiqué on the Principles and Procedures to be Followed in Fulfilment of the Obligation to Inform. The purpose of this Notice is to inform you about the purposes of processing your personal data, the legal grounds, the methods of collection, the parties to whom your data may be transferred, and your rights under applicable data protection legislation.

During your visit to our company, your personal data such as your name, surname, the title of the company you represent, your phone number, and the person you are visiting will be processed for the purposes of monitoring entries and exits to our premises and ensuring company security. Such data may be recorded, stored, preserved, classified and, when necessary, transferred to judicial authorities or relevant law enforcement bodies for the resolution of legal disputes or upon request in accordance with applicable legislation.

The aforementioned personal data are processed, by automated and/or non-automated means, based on the legal ground set forth in Article 5 of the Law, namely “processing of personal data is necessary for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject.”

You may submit your requests regarding your rights under Article 11 of the Law, which regulates the rights of the data subject, in accordance with the Communiqué on the Principles and Procedures for Application to the Data Controller, by sending a written request to the address Gürsel Mahallesi İmrahor Caddesi No: 29A/51 Kağıthane İstanbul, Türkiye, or via email to istanbul.office@comitagroup.com.